

EasyCheckNow

Pre-Employment Background Check Order Application

Easychecknow is powered by ESR Employment Screening Resources Rated the Number #1 Pre-employment Background Screening Organization in the USA

EMPLOYER SOLUTION

- Protect your organization's computer, financial, and other confidential business assets. Safeguard other employees and customers.
- Establish a secure and peaceful workplace. Avoid and reduce the potential of negligent hiring litigation.
- Show other employees and the community that you care about employee safety and the security of your organization or business.
- Check Imigrations status. Know that the person who your may hire is who they claim to be.
- Background Check and Save with the Easychecknow Group rate, bundled screening programs (order on reverse side or attached application).

3 Easy Ways to Order!

- **Online** (FASTEST)
easychecknow.com/max-schell/
 - > Click sign-up and enter your informtaion.
 - > Follow the online instructions to complete application
- **Fax** Complete application on reverse side and fax to (800) 399-5423 (credit card required)
- **Mail** Complete Application on reverse side and mail in with a check or money order (address below)

EasyChecknow.com

Background Check
mail and Fax
Order Center
7110 Redwoods Blvd, Suite C
Novato, Cal 94946

Application for Pre-employment Background Check

Personal Information				
Name (Last, First, MI)	Date of Birth	SSN	Drivers License #, State	Phone
Street Address	City	State	Zip	Email Address

Previous Residences (Past 3)				
Street	City	State	Zip	From-To (mm/yyyy)

Previous Employer				
Employer Name	Address	City	State	Zip
Position Title	From-To (mm/yyyy)	Supervisor Name	Supervisor Title	Supervisor Phone

Education: Highest Degree Earned				
School/Institution Name/State	From-To (mm/yyyy)	Name at time of graduation	Degree Earned	Date of Graduation

Select Package (Check One)		
<input type="checkbox"/> EasyCheckNow Basic Package - \$29.00 Social Security Trace (1) Criminal Records Check (county of residence)	<input type="checkbox"/> EasyCheckNow Standard Employee Package - \$49.95 Social Security Trace (1) Criminal Records Check (county of residence) National Criminal Database Search	<input type="checkbox"/> EasyCheckNow Premium Package - \$59.95 Social Security Trace (1) Criminal Records Check (county of residence) National Criminal Database Search Most Recent Employer Verified

Credit Card Information					
Card Type (Visa, Mastercard, Discover, American Express)	Card Number	Name on Card	Expiration Date	Billing Zip	CVV2 Number (3 digit number on back of card)

*I hereby authorize any person, educational institution, or company I have listed as reference on my employment application to disclose in good faith any information they may have regarding my qualifications for employment. Client is cautioned that this material is privileged information. While every effort has been made to verify the accuracy and validity of this information, EasyChecknow does not guarantee the accuracy or completeness of this report and cannot be held responsible for any actions which client may take, or cause others to take, a result of its use.

Signature
Date _____

BACKGROUND CHECK DISCLOSURE and AUTHORIZATION

For everyone's benefit, the employer has a policy of pre-employment background screening reports on consumers, applicants or employees as a condition of employment. This policy is a business necessity that protects everyone by helping to promote a safe and profitable workplace. All pre-employment inquiries are limited to information that affects job performance and the workplace. It is conducted in accordance with applicable federal and state laws including the Fair Credit Reporting Act (FCRA). The screening will be conducted by an outside agency - Employment Screening Resources (ESR). As a result, the employer may obtain a Consumer Report and/or an Investigative Consumer report on you as an applicant or during employment.

1. **A Consumer Report** consists of information deemed to have a bearing on job performance, and may include information from public and private sources, public records, former employers and references. The scope of the report may include information concerning my driving record, civil and criminal court records, credit, education, credentials, identity, past addresses, social security number, previous employment, professional references and personal references.
2. **A Consumer Report** may also include reference checks from former employers, co-workers or references for the purposes of obtaining job related information. These are known as an "investigative consumer report." This type of report is legally defined as a report based upon interviews that may contain information relating to my character, general reputation, personal characteristics or mode of living. You have the right to request additional disclosures of the nature and scope of the investigation and a statement of your rights. To receive this information or to inspect any files concerning such a report or to determine if a report on you has been requested, you may contact the employer or Employment Screening Resources (ESR) at 888.999.4474, or at 7110 Redwood Blvd., Suite C, Novato, CA 94945.
3. **California Provisions:** In California, any report concerning a consumer's character, general reputation, personal characteristics or mode of living is defined as an Investigative Consumer Report. In addition to your rights under federal law, you have the following additional rights: you have the right to inspect ESR's files during normal business hours and on reasonable notice; the inspection may be in person, by certified mail, or by telephone if the individuals shows proper identification and pays for any copying or toll charges; the consumer/applicant/employee may be accompanied by one other person who must show proper identification; and trained ESR personnel will explain any of the information in the report and will provide written explanation for any coded information.
4. **CALIFORNIA, MINNESOTA AND OKLAHOMA APPLICANTS/EMPLOYEES ONLY:**

Check box to receive a free copy of any requested Consumer Report, Investigative Consumer Report or Credit Report on you.

AUTHORIZATION

I, _____, acknowledge receipt of the above DISCLOSURE and hereby authorize Employer and Employment Screening Resources (ESR) a Consumer Reporting Agency, to perform an employment background check (including future screenings for retention, reassignment or promotion if applicable unless revoked in writing). **I also authorize employer to share the contents of any background report with any employer where I am being considered for placement or placed for an assignment. I authorize and release people, companies, references, current and former employers, schools, credit bureaus, municipal, county, state and federal agencies and courts, licensing/credentialing agencies and agencies that provide motor vehicle driving records to provide all information that is requested by employer or ESR.** I verify the information below is accurate and complete.

COURTS AND OTHER ENTITIES REQUIRE THE FOLLOWING INFORMATION FOR IDENTIFICATION WHEN CHECKING PUBLIC RECORDS IT IS CONFIDENTIAL AND IS USED FOR IDENTIFICATION ONLY. YEAR OF BIRTH ENSURES ACCURACY AND AVOIDS DELAY. **PLEASE PRINT CLEARLY. ANY INFORMATION THAT IS NOT LEGIBLE WILL CAUSE DELAY.**

Last Name	First Name	Middle Name	Social Security Number
Month _____ Day _____ Year _____	Date of Birth (Month and Day Mandatory/Year Optional)		Former Names/other names used
Name as it appears on Driver's License		Driver's License or I.D. Number	State of Issue

May we contact your current employer? Yes No

PLEASE PROVIDE ALL ADDRESSES WHERE YOU HAVE LIVED FOR THE PAST SEVEN YEARS INCLUDING ZIP CODES (USE BACK IF NEEDED)

CURRENT :	FULL STREET ADDRESS	APT. #	CITY	STATE	ZIP CODE	YEARS
FORMER :	FULL STREET ADDRESS	APT. #	CITY	STATE	ZIP CODE	YEARS
FORMER :	FULL STREET ADDRESS	APT. #	CITY	STATE	ZIP CODE	YEARS
FORMER :	FULL STREET ADDRESS	APT. #	CITY	STATE	ZIP CODE	YEARS

Check here if ADDITIONAL addresses on back